

MEDS Bulletin

FINAL CALENDAR YEAR 2007 SCHEDULE FOR RECEIPT OF MEDS/CDB INPUT FOR RENEWAL AND RECONCILIATION (RECON)

Attached is the final schedule for MEDS Renewal and for County Reconciliation File Due Dates and Process dates from December 01, 2006 through January 31, 2008.

The MEDS Renewal dates are based on allowing, whenever possible, two work days after the cutoff for 10 day notice mailings for counties to get MEDS updated with holds and termination actions prior to our running MEDS Renewal. The Renewal schedule also reflects processing time needed by the state after MEDS Renewal for file/report production and distribution prior to the start of the upcoming month. These time frames are similar to previous years.

We have scheduled recon file due dates based on our understanding of when during a month each county can best create their recon file. We have also scheduled them so that update files that counties create on or before the day their recon file is created will be processed in a MEDS daily update prior to processing that county's recon file. We try to run recons on weekdays, to the extent possible, to facilitate contacting county staff if problems are identified during the reconciliation process. The recon schedule also takes into consideration the number of counties DHS Data Guidance staff can reasonably contact if problems are identified and the transaction volumes that can be reasonably processed during a nightly batch update.

The county/MEDS Recon process is a single process for both Food Stamp clients and all other county clients (except IHSS) reported to MEDS. Counties may send two Recon files, one for Food Stamp eligibles and a second file for all other county eligibles reported to MEDS, or may send all records in a single file. Counties that have some of their eligibles reported from a different county system (e.g., for special pilot programs) may choose to send separate recon files from each system. Each county should make sure that DHS Data Guidance is aware of how many files you will be sending for your recon process.

Since IHSS eligibility no longer confers Medi-Cal eligibility and since IHSS eligibility is determined in and reported from CMIPS, MEDS has a separate recon process with CMIPS for all IHSS eligibility. IHSS eligibility is no longer reconciled as part of the county/MEDS Reconciliation process.

Note: Reconciliation files may be transmitted to MEDS as soon as they are created, if they are created a day or so prior to the due date. The files and their related record counts must be received by no later than 7AM on the Recon File Due Date to allow adequate time for DHS Data Guidance to verify receipt of appropriate files and to prepare for the actual reconciliation process. If you have any questions, please contact Helen Donahue, MEDS Data Guidance Unit at (916) 440-7236 or HDonahue@dhs.ca.gov.

**MEDS Renewal and Reconciliation Schedule
December 01, 2006 Through January 31, 2008**

December 2006

01, Friday	Recon File Due – LEADER	Process 12/02-03 Sat/Sun
26, Tuesday	Renewal Night	

January 2007

04, Thursday	Recon File Due – CalWIN 1	Process 01/05 Fri
24, Wednesday	Recon File Due – ISAWS 1	Process 01/25 Thu
24, Wednesday	Renewal Night	
25, Thursday	Recon File Due – ISAWS 2	Process 01/26 Fri
26, Friday	Recon File Due – ISAWS 3	Process 01/29 Mon

February 2007

06, Tuesday	Recon File Due – CalWIN 2	Process 02/07 Wed
21, Wednesday	Recon File Due – C-IV	Process 02/22 Thu
21, Wednesday	Renewal Night	
23, Friday	Recon File Due – LEADER	Process 02/24-25 Sat/Sun

March 2007

06, Tuesday	Recon File Due – CalWIN 3	Process 03/07 Wed
26, Monday	Renewal Night	

April 2007

04, Wednesday	Recon File Due – CalWIN 1	Process 04/05 Thu
24, Tuesday	Recon File Due – ISAWS 1	Process 04/25 Wed
24, Tuesday	Renewal Night	
25, Wednesday	Recon File Due – ISAWS 2	Process 04/26 Thu
26, Thursday	Recon File Due – ISAWS 3	Process 04/27 Fri

May 2007

04, Friday	Recon File Due – CalWIN 2	Process 05/07 Mon
24, Thursday	Recon File Due – C-IV	Process 05/25 Fri
24, Thursday	Renewal Night	
25, Friday	Recon File Due – LEADER	Process 05/26-27 Sat/Sun

June 2007

06, Wednesday	Recon File Due – CalWIN 3	Process 06/07 Thu
25, Monday	Renewal Night	

July 2007

05, Thursday	Recon File Due – CalWIN 1	Process 07/06 Fri
24, Tuesday	Recon File Due – ISAWS 1	Process 07/25 Wed
24, Tuesday	Renewal Night	
25, Wednesday	Recon File Due – ISAWS 2	Process 07/26 Thu
26, Thursday	Recon File Due – ISAWS 3	Process 07/27 Fri

**MEDS Renewal and Reconciliation Schedule
December 01, 2006 Through January 31, 2008**

August 2007

06, Monday	Recon File Due – CalWIN 2	Process 08/07 Tue
24, Friday	Recon File Due – C-IV	Process 08/27 Mon
24, Friday	Renewal Night	
24, Friday	Recon File Due – LEADER	Process 08/25-26 Sat/Sun

September 2007

06, Thursday	Recon File Due – CalWIN 3	Process 09/07 Fri
25, Tuesday	Renewal Night	

October 2007

04, Thursday	Recon File Due – CalWIN 1	Process 10/05 Fri
24, Wednesday	Recon File Due – ISAWS 1	Process 10/25 Thu
24, Wednesday	Renewal Night	
25, Thursday	Recon File Due – ISAWS 2	Process 10/26 Fri
26, Friday	Recon File Due – ISAWS 3	Process 10/29 Mon

November 2007

06, Tuesday	Recon File Due – CalWIN 2	Process 11/07 Wed
27, Tuesday	Recon File Due – C-IV	Process 11/28 Wed
27, Tuesday	Renewal Night	
30, Friday	Recon File Due – LEADER	Process 12/01-02 Sat/Sun

December 2007

06, Thursday	Recon File Due – CalWIN 3	Process 12/07 Fri
26, Wednesday	Renewal Night	

January 2008

04, Friday	Recon File Due – CalWIN 1	Process 01/07 Mon
24, Thursday	Recon File Due – ISAWS 1	Process 01/25 Fri
24, Thursday	Renewal Night	
25, Friday	Recon File Due – ISAWS 2	Process 01/28 Mon
28, Monday	Recon File Due – ISAWS 3	Process 01/29 Tue

**** NOTE:** Any files to be processed prior to Renewal must be received by 2:30 PM on the day of Renewal. Reconciliation files and their related record counts must be received by no later than 7AM on the Recon File Due Date.

MEDS Reconciliation County Groups

ISAWS 1		ISAWS 2		ISAWS 3	
02	Alpine	12	Humboldt	08	Del Norte
03	Amador	18	Lassen	09	El Dorado
04	Butte	21	Marin	17	Lake
05	Calaveras	22	Mariposa	28	Napa
06	Colusa	23	Mendocino	29	Nevada
11	Glenn	25	Modoc	32	Plumas
13	Imperial	26	Mono	35	San Benito
14	Inyo	27 C	Monterey	46	Sierra
15	Kern	39 C	San Joaquin	47	Siskiyou
16	Kings	45	Shasta	52	Tehama
20	Madera	51	Sutter	53	Trinity
				55	Tuolumne
				58	Yuba

CalWIN 1		CalWIN 2		CalWIN 3	
07	Contra Costa	34	Sacramento	01	Alameda
31	Placer	37	San Diego	10	Fresno
38	San Francisco	43	Santa Clara	30	Orange
40	San Luis Obispo				
41	San Mateo				
42	Santa Barbara				
44	Santa Cruz				
48	Solano				
49	Sonoma				
54	Tulare				
56	Ventura				
57	Yolo				

C-IV		LEADER	
24	Merced	19	Los Angeles
33	Riverside		
36	San Bernardino		
50	Stanislaus		

Legend for Recon File Sources

C Separate county file sent in addition to consortium system file.